



**Solicitation Number: RFPS30034902401284**  
**Interstate Process Server Services (DSS)**

Request for Proposal - Services (RFPS)

**State of Missouri**

April 05, 2024 - April 29, 2024

## General Header Information

**No.** RFPS30034902401284  
**Title:** Interstate Process Server Services (DSS)  
**Start Date:** April 05, 2024 at 4:00:00 PM CDT  
**End Date:** April 29, 2024 at 2:00:00 PM CDT  
**Vendor Q&A Start Date:**  
**Vendor Q&A End Date:**  
**Estimated Total Value:**  
**Who can respond to this bid? :** All Vendors  
**Description:**  
**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net 45 Days  
**Contact Information:** State of Missouri  
Ariel Bradford  
Tel:573-751-2497  
Fax:  
ariel.bradford@oa.mo.gov  
**Contact Details:** If you have any questions, please contact:  
Ariel Bradford  
Tel:573-751-2497  
Fax:  
ariel.bradford@oa.mo.gov  
**Selected Categories:**

**Header Custom Fields:**  
**NOTICE**

*Vendor Responsibility*

**The vendor is solely responsible for ensuring timely submission of their solicitation response. Failure to allow adequate time prior to the solicitation end date to complete and submit a response to a solicitation, particularly in the event technical support assistance is required, places the vendor and their response at risk of not being accepted on time.**

**The State of Missouri's Privacy Policy can be accessed [here](#).**

## **Solicitation Requirements: REQUIREMENTS**

### *Requirements:*

To access the official solicitation document, which includes all applicable requirements, detailed specifications, and terms and conditions, the vendor must click on the Overview tab to view the solicitation. Under the Overview tab, the vendor must either: 1) print the solicitation document in order to submit a hard copy, if allowed by the solicitation, or 2) review and accept the solicitation documents under the Overview tab, and submit an electronic response to the solicitation through the MissouriBUYS system.

**This bid has no questions defined.**

## **Documents:**

RFPS30034902401284 - Interstate Process Server Services.docx

Attachment 2 - Access Request Form.docx

Attachment 3 - Confidentiality and Information Security Agreement.pdf

Attachment 4 - CS-601 - Service Information Form.doc

Attachment 5 - CS-603 - Officer's Affidavit and Return of Service.docx

Attachment 6 - CS-605 - Affidavit of Return of Service.docx

Attachment 7 - Business Associate Provisions.docx

Attachment 8 - Federal Funds Requirements.docx

Attachment 1 - FSD Prosecuting Attorney and Attorney General Offices Info.docx

## Item Specifications

Solicitation has been designated as having no line items.

